Constitution of Chinese Anime Fans Association

* [Article I: Name and Purpose](http://www.animateosu.org/about/constitution.html%20%20purpose)
* [Article II: Membership](http://www.animateosu.org/about/constitution.html%20%20membership)
* [Article III: Officers](http://www.animateosu.org/about/constitution.html%20%20officers)
* [Article IV: Standing Committees](http://www.animateosu.org/about/constitution.html%20%20committees)
* [Article V: Advisor](http://www.animateosu.org/about/constitution.html%20%20advisor)
* [Article VI: Meetings](http://www.animateosu.org/about/constitution.html%20%20meetings)
* [Article VII: Constitutional Amendments](http://www.animateosu.org/about/constitution.html%20%20amendments)
* [Article VIII: Dissolution](http://www.animateosu.org/about/constitution.html%20%20dissolution)

# ARTICLE I: NAME AND PURPOSE

Section 1 – Name

Chinese Anime Fan Association

Section 2 – Purpose

To foster an appreciation of Chinese and Japanese popular culture through showings of Chinese and Japanese animated films ("Anime") and related popular media.

Section 3 - Non-Discrimination Policy
This organization and its members shall not discriminate against any individual(s) for reasons of age, ancestry, color, disability, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, race, religion, sex, sexual orientation, protected veteran status or any other basis in accordance with Student Organization Registration and Funding Guidelines。

# ARTICLE II: MEMBERSHIP

Section 1 - Voting Membership

The voting membership is composed of any currently enrolled Ohio State University student who is an active member. Voting members may hold office, serve on and chair committees, vote on club matters and take part in any other activities of the club.

Section 2 - Honorary Membership

The honorary membership is composed of Ohio State University Staff, Faculty and Alumni with current membership. Honorary members may serve on committees and take part in any other activities of the club.

Section 3 - Associate Membership

The associate membership is composed of any other individuals who pass the enrollment quiz and actively participate in club discussion and events within the whole semester. Associate members may serve on committees and take part in any other activities of the club.

# ARTICLE III: Officers

Section 1 – President

The president serves a yearly term and is elected by a simple majority of the voting membership. The president is required to fill out, file and sign such paperwork as is required for the continuing operation of the club, and to conduct business in the name of the club as necessary. In addition, the president is responsible for ensuring weekly meeting operations, as well as managing the email list and making all final decisions about the operations of the club. The president can delegate any of these duties to the other officers if necessary.

* Greater than 1/2 of a quorum of the voting membership is required for approval of the president.

## Section 2 – Treasurer

The treasurer is elected by a simple majority. The treasurer is responsible for the finances of the club, has signature authority for club expenses, and is responsible for providing financial reports to the club at general membership meetings or as necessary. The treasurer shall pay all club debts immediately, and shall not allow the club to incur debts for which it does not have the operating funds to pay.

* Greater than 1/2 of a quorum of the voting membership is required for approval of the treasurer

## Section 3 – Vice President

The vice president is responsible for any tasks not completed by the other officers. In addition, the vice president is responsible for managing ticket sales for outside events and aiding the president.

* Greater than 1/2 of a quorum of the voting membership is required for approval of the treasurer.

## Section 4 – Social Media Chair

The social media chair is elected by a simple majority. The social media chair is responsible for publicizing the club's screenings and events to the campus and community in general. Their main responsibility is managing the club’s social media, including but not limited to: Facebook, Twitter, and Instagram.

* Greater than 1/2 of a quorum of the voting membership is required for approval of the social media chair.

## Section 5 – Other Officers

As a new student organization, the officer will be added based on the needs of the organization and the will of the potential candidate. If the majority of the officers agree on the need for such a position, an election will be held within a month.

* Greater than 1/2 of the quorum of the voting membership is required for approval of the added officers.

# ARTICLE IV: PROGRAMMING DECISIONS

## Section 1 – Programming

Most monthly programming is decided in a democratic fashion. The officers will create a selection of seasonal shows that will be voted on in club. However, there will be Animes or games, which are completely up to the officers, with final decisions made by the president.

# ARTICLE V: METHOD OF REMOVING OFFICERS OR MEMBERS

## Section 1 – Removing Officers

In the event that an officer is not performing his or her duties in a satisfactory manner, the president may call a meeting of officers to discuss removing and replacing that officer. The participants in this meeting should include the officer in question at least 3 officers, officers defined as the president, treasurer, vice president and social media chair. The officer in question will be given the chance to speak first, and others may then voice their opinions. After this is done, the officers present will vote to decide whether the officer in question keeps his or her position, with a 1/2 majority necessary for dismissal. If the officer is removed from his or her position, a replacement must be appointed within 1 month using the methods described in sections III and IV.

## Section 2 – Removing Members

In the event that a member has been a poor representative of the organization or has been disruptive during screenings or meetings, the president may call a meeting of the officers. If the member in question is present, they will be given the chance to speak first. After the member in question is done speaking, or if the member in question is not present, then others may voice their opinions. After this is done, the officers will vote to decide whether the member in question keeps his or her position, with a 1/2 majority necessary for dismissal. If a member is dismissed, they will be prohibited from attending future meetings and events held by the club.

# ARTICLE VI: ADVISOR

Section 1 – Advisor Selection

Advisors of student organizations must be full-time faculty members of the university or administrative/professional staff. If a person is serving as an advisor who is not a member of the above classifications, a co-advisor must be chosen who is a member of these university classifications.

Section 2 – Responsibilities

The advisor is responsible for signing form 10835, or other applicable club-application forms in the "Primary Advisor" slot.

# ARTICLE VII: MEETINGS

Section 1 – Meeting Frequency

In-person meetings will be held at least once per semester , Additional events may be held in between semesters based on officers’ availability to organize, and on the desires of the members .

Online meetings, in the form of video game nights or virtual watching parties, will be scheduled approximately every two weeks, or as desired.

Section 2 – Meeting Quorum

Either the president, treasurer, or vice president must be present in order for a meeting to take place. If for any reason none of these officers can attend, the meeting may be canceled.

# ARTICLE VIII: CONSTITUTIONAL AMENDMENTS

Section 1 – Proposing Amendments

Proposing amendments to the constitution must be in writing, and may be presented to the membership at any meeting by any voting member. The amendment will be presented at each voting membership meeting for a period of not less than 45 days, and not more than 60 days (sponsoring member need not attend each meeting) prior to the meeting at which it will be voted upon.

Section 2 – Voting

A constitutional amendment requires 2/3 of a quorum of the officers to pass.

# ARTICLE IX: DISSOLUTION

Section 1 – Protocol

Dissolution of the club shall be acted upon as a constitutional amendment, and shall require the same protocol.

Section 2 – Disposition of Assets

Assets of the club will be donated to another non-profit anime fan organization at the sole discretion of the president.

Section 3 – Payment of Debts

It is the treasurer's responsibility to see that the club does not incur debt which it does not have the operating funds to pay. Debts which are not covered by the existing club funds are the responsibility of the individual who incurred the debt.